



CHARTER REVIEW COMMITTEE MINUTES

**THURSDAY, JUNE 5, 2025 – 5:30 P.M.
PIERSON TOWN CENTER**

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7 **1. Call meeting to order**
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9 Chairman Paul George called the meeting to order at 5:30 P.M. and asked Town Clerk Yvonne
10 Braddock to take the roll call.
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12 **2. Roll call**
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14 PRESENT:

15 Chairman Paul George
16 Vice Chairman Rick Davis
17 Committeewoman Sue Elliott
18 Committeeman Jeremy Steadman
19 Committeewoman Deanna Bennett
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21 Deputy Clerk Ryan Smith was not in attendance.
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23 **3. Invocation and Pledge of Allegiance**
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25 Vice Chairman Rick Davis gave the invocation, which was followed by the Pledge of
26 Allegiance.
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28 **4. APPROVAL OF MINUTES**
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30 a. Meeting May 15, 2025
31

32 **Committeewoman Sue Elliott made a motion to approve the above listed minutes as**
33 **written with the change of line 46 to state statute 156 to 165; seconded by Vice**
34 **Chairman Rick Davis. All agreed, motion carries.**
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38 **5. NEW BUSINESS**
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40 a. Discussion – edits and questions
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42 The Committee discussed the Employee handbook page 4 question 6 and section 2 of charter
43 Vice Chairman Rick Davis asked the town clerk to read what was discussed at last meeting
44 with Deputy Clerk Ryan Smith and discussion continued. Vice Chairman Rick Davis stated
45 that it's the Town Councils responsibility to update the handbook and Councilwoman Deanna
46 Bennett stated how can they change what is in the charter if handbook is not updated. The

47 Town Clerk Read what was handwritten in her copy of the handbook and discussion continued
48 about how the Council will have to update the handbook. Vice Chairman Rick Davis stated
49 that Section 2 of Charter should be moved to the handbook and revised periodically and state
50 in charter that the Town council shall have authority to establish a new updated handbook that
51 shall be revised periodically. The Committee all agreed, and they discussed that Deputy Clerk
52 Ryan Smith should forward a copy of the charter without the red strikes to Town Attorney
53 Scott Simpson to review, and the final and next meeting will be June 19th at 5:30 P.M. to
54 approve the Charter changes that attorney Scott Simpson has reviewed and forward it to the
55 Town Council. Chairman Paul George asked if anyone had anything else.

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58 **Hearing no further business, meeting adjourned at 5:50 P.M.**

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60 Minutes prepared by:

Minutes approved by:

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Yvonne Braddock, Town Clerk

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